

Science Centre Singapore

Astronomy programmes booking form



Programme title*: Astronomy Programme A / B / C (please circle)

Preferred Date: _____ Alternate date: _____

Number of participants: _____ adults / _____ children

Age of participants (please circle): 5 – 9 / 10 – 12 / 13 – 18 / 19 & above / Seniors above 65

Section A

Name of officer in-charge: (Ms/Mrs/Mdm/Mr) _____

Email: _____ HP: _____

Name of institution / organisation: _____

Office Tel: _____ Office Fax: _____

Section B (please fill up for billing purposes)

Billing address: _____

Section C (for official use only)

Booking is Successful / Unsuccessful

Processed by: _____

Date: _____

*Programme outlines

Programme A @ The Observatory, Science Centre Singapore, Programme C @ your venue (subject to suitability)

7.30pm – 8pm	Introduction to Astronomy
8pm – 9.30pm	Stargazing
9.30pm	Programme ends

Programme B @ The Observatory, Science Centre Singapore

7.45pm – 8pm	Introduction / Briefing	
8pm – 8.45pm	Portable planetarium show	Stargazing
8.45pm – 9.30pm	Stargazing	Portable planetarium show
9.30pm	Programme ends	

Terms and Conditions

- 50% cancellation fee will be levied for any cancellation made within 1 month before programme date.
- All cancellation & any booking amendments have to be sent to us at least 10 working days (by 5.30pm) before your programme dates to avoid any penalty charges.
- Full programme fee will apply for any amendment or cancellation within 10 working days of scheduled booked date, no show, if the number attending falls below the minimum number for the programme or if the group is late for more than 30 minutes without notification.
- Programme fee will be charged according to actual attendance, booked number or minimum number for the programme, whichever highest as resources have already been activated and prepared.
- As wet weather programmes have been planned for each booking, there will be no refund in case of rain or overcast skies.
- The Observatory's equipment should be used only under supervision of Science Centre's staff. Any improper use of the equipment may incur damage charges.
- All bookings received indicate that participants agree to the cancellation policy.

Privacy Policy:

Information collected in this document is for Science Centre enrichment programme booking purposes only and will not be sent to third parties. We request for your contact information in order to arrange alternative dates if slots are unavailable. Explicit consent is obtained to use the information in a manner different from the purpose for which it is collected. This form may be copied if necessary for booking purposes.