



BUTTERFLIES UP-CLOSE PRESCHOOL BOOKING FORM

<p><u>Pre-School Admission Rate</u></p> <p>(Inclusive of a Trail Booklet, Guided Tour & Science Centre admission)</p> <p>Group size: 30 pax maximum (students cum teachers)</p> <p>Duration: 40 to 60 minutes</p>	
<p><u>Normal Rate (19 students & below)</u></p> <p>\$10.00 per student & \$10.00 per teacher</p>	<p><u>Discounted rate (minimum 20 students & above)</u></p> <p>\$8.00 per student & \$8.00 per teacher</p> <p>(Free admission for 2 accompanying teachers per group of 20 students)</p>

➔ Things to taken note:

- ◆ Please use a new booking form for each different date and fill in all details and fax/email it to us at Fax: 6561 6361 or email: schools@science.edu.sg, any incomplete form will cause delay in our reply. And we will notify you of the status of your booking within 5 working days.
- ◆ All booking has to submit before the **cut-off date, which is 15 working days before your visit date**. Any late submission, please do a walk in for a non-guided tour.
- ◆ Please bring along the confirmation email, & proceed to the ticketing counter for payment & collection of the ticket.

➔ Cancellations Policy and Amendments Policy

- ❖ All cancellations have to be done online at least **30 calendar days** before your arrival date to avoid any penalty charges.
- ❖ Any booking amendments have to be sent to us **at least 10 working days (by 5.30pm) before your arrival date** to avoid penalty charges (Full admission fee).
- ❖ Less or after the 10 working days of your visit date, any cancellation or amendment we will charge 100%. However you could increase the number of student & teacher, but any decrease (**include MC**) in number of student/teacher, we **will still charge the book number** or whichever is **higher**.
- ❖ All bookings received will indicate that **participants have agreed to our cancellation & amendment policy**.

Name of School:			Name of Teacher-In-Charge:		
School Address:				Singapore	
Tel:	HP:	Fax:	E-mail:		

To be completed by Teacher-in-charge						For Official Use	
Description	Preferred Date	Please indicate your visit time (circle the time slot)	Level/ Class	No. of students	No. of teachers	Status of booking	
						Confirm	Unsuccessful
Guided Tour (Inclusive booklet)		9.30am , 11am , 2.30pm					
Remarks:						**Processed By:	

****Your booking will only be confirmed upon receiving our reply, with the signature of the staff that have processed your booking.**