

# Online Education Programs System

<https://obs.science.edu.sg/login.aspx>

Guide for booking Enrichment  
programs with Science Centre  
Singapore

Should you have further enquiries, Please call 64252525/  
64252526

# What is the Online Education Programs system?



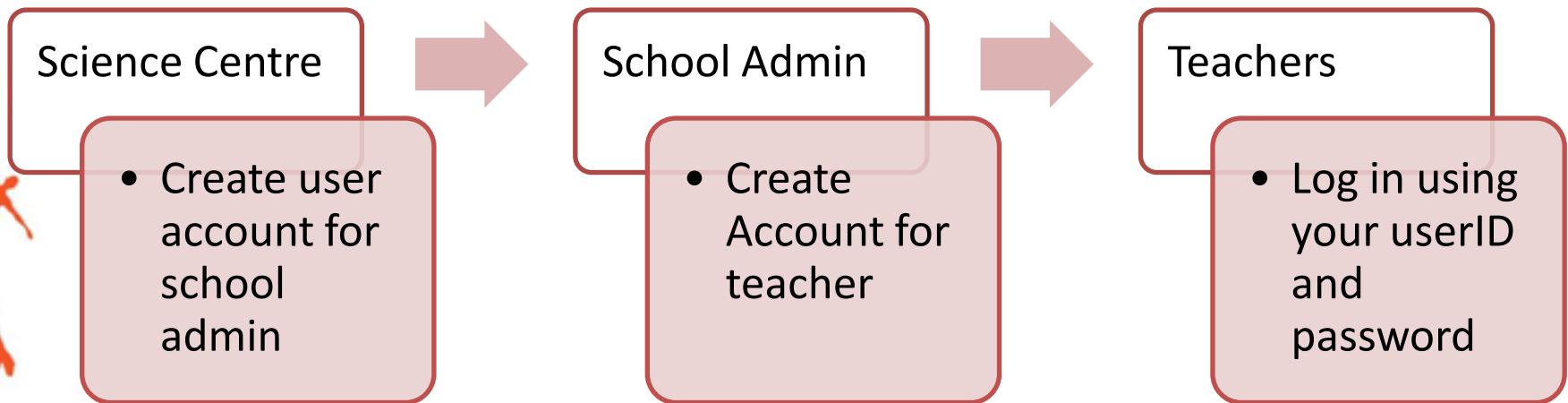
The Online Education programs system allows teachers to make bookings for Enrichment programs at Science Centre Singapore

The system can be accessed at the following URL:  
<https://obs.science.edu.sg/login.aspx>

To use the Online Education Programs System, you must have the following

A registered email address with an Educational institution in Singapore: i.e. Your email address must have the format  
[myname@moe.edu.sg](mailto:myname@moe.edu.sg)

# How do I obtain an account with Online Education Programs system?



If you are a school Administrator and donot have an account, please contact the Science Centre 64252525/ 64252526 or Email [schools@science.edu.sg](mailto:schools@science.edu.sg)

If you are a teacher and donot have an account, please contact your School Administrator

# I have an account. How do I make a booking?



Step 1

Step 2

Step 3

Step 4

Step 5

Step 6

Step 7

Step 8

Follow the instructions and change your password during the first login

If you have 3 failed logins, the system will disable your account.

You can reactivate your account by contacting your school Admin

ONLINE EDUCATION PROGRAMMES SYSTEM  
Science Enrichment Programs

Username

user

Password

••••

Sign In

[Forgot your password](#)

# I have an account. How do I make a booking?



Select the class you wish to book

My Bookings New Bookings Welcome user | [My Profile]

Topics
Register Class Schedule
Confirm Booking

Select a Grade ▼ [Search Topic]

- Astronomy
- Chemistry
- Digital Media
- DNA
- Gallery Programmes
- Kitchen Science
- Life Science
- Lower Primary Programs
- Mathematics
- New Classes**
- Physics**
- Robotics
- Special Temporary Exhibitions
- Tinkerer's Lab

[Search Topic]

- Electromagnetism
- Energy Lab
- Fascinating Light
- Green Energy: Windmill
- Heat & Temperature
- Heat Shield
- Impact
- Into the World of Paper Airplan
- Light**
- Magnets
- Materials@Work
- Power Forever
- Properties of Forces
- Scientific Problem Solving
- Shake Rattle and Roll
- Solar Energy (Heat)
- Solar Energy (Light)
- Water Rockets
- Wonderful Waves
- World of Energy

Synopsis

**Light**

**Description** Explore the nature of light with a series of hands-on activities in this fun-filled workshop, where students investigate how different mirrors, lenses and materials effect how light travels. The workshop will also touch on aspects of colours, shadow and light as a form of energy.

**Mode of Delivery** Practical Lab Sessions

**Target Audience** Primary 3 & Primary 4

**Topic:** Reflection, refraction, lenses, colours, shadows, uses of light energy, diversity of materials and classification

**Group size** 20 minimum, 40 maximum

**Duration** 1.5 hours

**Time** 9.30am or 2.30pm

**Course Fee :** Free (Admission fee to Science Centre applies to Non-Institutional School Members )

[Back to Top](#)

\*Best view on IE7 with resolution 1280\*800

You can select classes by:


- Grade
- Choose the level of your students
- Search Topic
- Choose this if you already know the name of the class you wish to attend
- Programs of study
- Which subject are you interested in

Our New Classes list gives you the opportunity to be one of the first to try out our pilot programs

If you see this dialog box, click "yes"

✕

**Security Information**

 This page contains both secure and nonsecure items.

Do you want to display the nonsecure items?

# I have an account. How do I make a booking?



Select the Add class button to choose a booking date

A screenshot of a web application interface. At the top, there is a navigation bar with links: "Welcome user | [My Profile] | Feedback | Help | Logout". Below this, a smaller text indicates "Last login date time: 6/25/2013 5:53 PM". The main content area features a table with three columns: "Pick Date", "Start", and "End". Below the table, there are four buttons: "Delete Class", "Add Class", "Back", and "Next". The "Add Class" button is circled in red.

# I have an account. How do I make a booking?



Use our pick date facility to pick an available date/ time  
Click the class that fits your preferred schedule

|      | Thursday 25/7         | Friday 26/7 | Saturday 27/7 | Sunday 28/7 | Monday 29/7          | Tu |
|------|-----------------------|-------------|---------------|-------------|----------------------|----|
| 8am  |                       |             |               |             |                      |    |
| 9am  |                       |             |               |             |                      |    |
| 10am | 9:30 - 11:30<br>Light |             |               |             |                      |    |
| 11am | =                     |             |               |             |                      |    |
| 12pm |                       |             |               |             |                      |    |
| 1pm  |                       |             |               |             |                      |    |
| 2pm  |                       |             |               |             |                      |    |
| 3pm  | 2:30 - 4:30<br>Light  |             |               |             | 2:30 - 4:30<br>Light |    |
| 4pm  | =                     |             |               |             | =                    |    |

# I have an account. How do I make a booking?



Fill in all the other information about your booking and then click next

Topics > Register Class Schedule > Confirm Booking

You have selected **Light** from **Physics**. Please click "Add Class" to begin the booking process.

|                          | Level     | Class Name | Number of students | Number of teachers | Pick Date  | Start | End   |
|--------------------------|-----------|------------|--------------------|--------------------|------------|-------|-------|
| <input type="checkbox"/> | Primary 3 | Primary 3A | 40                 | 2                  | 29/07/2013 | 14:30 | 16:30 |

Delete Class Add Class Back Next

You can add up to three classes for the same programme by using the "Add Class" button



# I have an account. How do I make a booking?



Check your details and then click “Confirm Bookings”

My Bookings [New Bookings](#) Welcome user | [\[My Profile\]](#) | [Feedback](#) | [Help](#) | [Logout](#)  
Last login date time: 6/25/2013 5:53 PM

[Topics](#) > [Register Class Schedule](#) > [Confirm Booking](#)

You have selected **Light** from **Physics**. Please review the classes and click "Confirm Booking" to proceed.

| Level     | Class Name | Number of students | Number of teachers | Pick Date                               | Start | End   | Cost |
|-----------|------------|--------------------|--------------------|---|-------|-------|------|
| Primary 3 | Primary 3A | 40                 | 2                  | <input type="text" value="29/07/2013"/> | 14:30 | 16:30 | \$0  |

**Total : \$0**

\*\*The cost shown is EXCLUSIVE of our admission charges.\*\*

Please note that the cost indicated is exclusive of our Admission charges.

# I have an account. How do I make a booking?



Click “Agree to accept our Terms and Conditions”

A screenshot of a web application interface showing a "Terms and Condition" dialog box. The dialog box is titled "Terms and Condition" and contains two sections: "Cancellation Policy" and "Admission Fee". The "Cancellation Policy" section lists four bullet points regarding cancellation rules and penalties. The "Admission Fee" section states that charges are exclusive of admission fees. At the bottom of the dialog box, there are two buttons: "AGREE" (in green) and "DISAGREE" (in red). The background of the web application shows a "Welcome user | [M]" message and a sidebar with icons for "iste" and "ics".

Welcome user | [M]

### Terms and Condition

**Cancellation Policy**

- All cancellation & any booking amendments have to be done online at least 10 working days (by 5:30pm) before the scheduled booking date to avoid any penalty charges.
- A penalty charge will apply for any cancellation within 10 working days of the scheduled booking date, no show, or if class is late for more than 30mins without notification.
- Penalty charges: the course fees for number of people booked (for paid programmes) or \$50 (for free programmes).
- All bookings received will indicate that participants have agreed to the cancellation policy.

**Admission Fee**

All calculated charges are EXCLUSIVE of our admission charges.  
Kindly visit [here](#) or contact our staff for details.

**AGREE** **DISAGREE**

# I have an account. How do I make a booking?



You will see the confirmation screen

**Booking Topic Name : Light**

All your classes have been booked successfully. The following are the details of the classes.  
Reference number : **Ref1DA5B73994D3DF7B**  
Class Name : **Primary 3A**

A confirmation email has been sent to you. Please click [here](#) to verify your booking.

[Make another booking](#) [View Booking Status](#)

You will also receive an email from [enrichment@science.edu.sg](mailto:enrichment@science.edu.sg) with all the booking information

# How do I modify/ cancel a booking?



You can cancel a booking by logging in and going to **My Bookings**

Filter

Topic Name:  Class Name:  Class Date:  Booking Date:

Apply Filter

| Reference Number    | School                   | Topic Name | Class Name | Class Date | Start  | End    | Booking Date | Booking User | Status  | Edit   |
|---------------------|--------------------------|------------|------------|------------|--------|--------|--------------|--------------|---------|--------|
| Ref1DA5B73994D3DF7B | Admiralty Primary School | Light      | Primary 3A | 29/07/2013 | 2:30PM | 4:30PM | 25/06/2013   | user         | Success | Detail |

Identify your booking

Select Details

Then choose "Cancel Booking"

You will receive an email confirmation upon cancellation

### Booking Details

|                 |   |            |  |
|-----------------|---|------------|--|
| Booking User    | <input type="text" value="user"/>                   | Class Date | <input type="text" value="Monday, July 29, 2013"/> |
| Booking ID      | <input type="text" value="32"/>                     | Start Time | <input type="text" value="2:30:00 PM"/>            |
| Booking Status  | <input type="text" value="Success"/>                | End Time   | <input type="text" value="4:30:00 PM"/>            |
| Topic           | <input type="text" value="Light"/>                  | Class Name | <input type="text" value="Primary 3A"/>            |
| Date of Booking | <input type="text" value="Tuesday, June 25, 2013"/> | Teacher    | <input type="text" value="2"/>                     |
| Cost            | <input type="text" value="\$ 0"/>                   | Student    | <input type="text" value="40"/>                    |

# I am a school Admin. What can I do?



School Admin users can perform the following functions

1. Create / Delete school admin users / Teacher accounts  
Log in and go to manage Account  
Select 'Add'
2. Book on behalf of teachers  
Under manage Account, Select the name of the teacher and choose "Book on Behalf"
3. Make bookings for their school  
Choose New bookings
4. Re activate Teacher account  
Under Manage Accounts, select User Name and click "Activate"

# I am a School Admin. What I need to do



As part of Audit Requirement, School Admin need to review and update the user accounts once every **6 months**.

1. Look through the list of user accounts.
2. Delete the user accounts for staff who have left the school
3. Send the list of updated user accounts to [Schools@science.edu.sg](mailto:Schools@science.edu.sg). We will need this as evidence (for Audit Review) that the user accounts have been reviewed.

# Thank you for using the Science Centre Singapore Enrichment Programmes booking system



Selected classes are not available in our booking system. These include

1. 2 Day DNA classes (Genetic Engineering)
2. Classes based on Omni Theatre movies
3. Excursion to Sky Greens farm
4. CRADLE workshops
5. All ICT in Design classes

We hope that you have a good experience with our new booking system and feel free to contact us should you require further information. You can reach us at [schools@science.edu.sg](mailto:schools@science.edu.sg) or call 64252525/ 64252526

Alternatively you can leave your feedback at by clicking the [Feedback](#) link on our website.

We look forward to facilitating a fun hands-on learning opportunity for your class at Science Centre Singapore